

Panel Work Programme 2023/2024

Date PCP Meeting	Business (does not include standing items, see end of document)	Notes
<p><u>Annual General Meeting</u></p> <p>27th June Deane House</p>	<p>PCC Annual Report Host Authority/Membership Report Work Programme Report – for Panel discussion/approval.</p>	
<p>28th September Deane House</p>	<p>Crime Prevention Assurance Report – Progress against the Police and Crime Plan Panel Annual Report Panel Operating Arrangements/Panel Rules of Procedure Panel Costs Report PCC Election 2024 - update</p>	
<p>22nd November at 12.30pm (Private briefing Police Headquarters)</p>	<p>Consultation on the Budget led by the OPCC Chief Finance Officer Paul Butler in the form of a presentation followed by member questions.</p>	<p>The Budget briefing must be attended by all Panel Members. It provides opportunity for the Panel to consider the OPCC’s planning assumptions and forecasts ahead of the draft Medium-Term Financial Plan which will be presented to the</p>

		Panel on 8th December. Final report/Precept Proposal 1st February 24.
8 th December Deane House	Estates Strategy Update Scrutiny of the Budget/Draft Medium Term Financial Plan	
1 st February Deane House	Formal Review of the Budget and Precept Proposal Chief Constable Presentation	
15 th February (back-up Precept date) Deane House		If there is a veto, the Commissioner must respond to the Panel and publish his response, including the revised precept, by 15th February. The Panel must review the revised precept and make a second report to the Commissioner by 22nd February.
20 th March Deane House	Equality and Diversity Update Business Crime Report Tackling Disproportionality Steering Committee and Race Matters	Business Crime Forum for stakeholders held in September to hear their concerns and discuss ways to keep shop-owners safe. Assurance report on business crime scheduled for January 2024. Members welcome an offer from Councillor Craig to discuss the work on Race which is gathering pace through the Race

		<p>Matters work and that of the Tackling Disproportionality Steering Committee, co-chaired by Councillor Craig and CC Sarah Crew.</p> <p>Councillor Craig will update on the work of the Steering Committee which includes chief officers from across the Avon and Somerset LA landscape. Chief Inspector Will White leads on the force's work Race Matters and the Panel extends an invitation to him to attend the 20th March meeting.</p> <p>Whilst the Disproportionality work is specified in the Public Confidence sub-committee's Terms of Reference, it is considered timely to bring this important area of business to full Panel following on from the presentation from Desmond Brown in 22/23.</p>
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Standing reports to each meeting:-

- Commissioner's Update Report – report on PCC activities/key decisions. Standing updates on Fire Governance, Estates, and Recruitment/Retention including Staff wellbeing.
- Work Programme – fluid and presented for noting or approval following amendment.
- Performance Monitoring Reports - the Specified Information Order places a duty on PCCs to publish certain information within specified timeframes, to ensure the public have the information they need to hold their Commissioner to account at the ballot box. The Home Office has amended the Specified Information Order to require PCCs to provide a narrative on force performance against the Government's crime measures and HMICFRS force performance reports. The Panel has been receiving reports since December 2021.
- Complaints Report – Monitoring arrangements for dealing with complaints against the Commissioner.